

Wyre Piddle Parish Council

Clerk: Carole Hirst

<mailto:clerk@wyrepiddlepc.org.uk>

Website – www.wyrepiddlepc.org.uk

9th May, 2019

The **Annual Meeting of Wyre Piddle Parish** and **Annual General Meeting of Wyre Piddle Parish Council** will be held **on Thursday 16th May 2019 at 7 pm in the Village Hall, Wyre Piddle.**

The business set out in the agenda below will be transacted.

Carole Hirst

Clerk & Responsible Financial Officer

Annual Parish Meeting Agenda

- 1 To elect a Chairman for the meeting
- 2 Parish Council Annual Review (Chairman Report 2018/19)
- 3 District and County Councillor Report – Cllr Liz Tucker
- 4 Local Community Police Officer report – (if received)
- 5 Report from Village Hall Committee – (if received)
- 6 Reports from Village Organisations – (if received)
- 7 Open Public Forum

Wyre Piddle Parish Council Annual General Meeting 2019 Agenda

- 1 Election of Chairman of the Council for 2019/20 and signing of The Declaration of Acceptance of Office
- 2 To Consider Apologies for Absence
- 3 To Record:
 - a) Declarations of Interest for the Meeting (Personal & Prejudicial) and
 - b) Any Changes to be Notified to the Register of Interests, Gifts & Hospitality. Councillors are reminded that they must complete new Register of Interest Forms and submit them to Wychavon District Council.
- 4 Election of Vice-Chairman of the Council for the ensuing municipal year.
- 5 Appointment of Members to represent the Council on the following bodies:
 - a) Village Hall Committee
 - b) Waste Liaison Committee
 - c) Planning Committee
 - d) PACT Member

6 Parishioners' comments:

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

7. To Note Bank Signatories.
8. To note Standing Orders, Financial Regulations, Asset Register, Risk Management Policy and to consider a schedule for their review if required (attached by email)
9. To appoint individual councillors to the following roles:
 - a) Lengthsman liaison
 - b) Grounds Maintenance Liaison
 - c) Footpaths, Bridleways, Smiths Meadow
10. To approve the minutes of the Parish Council meeting held on Thursday March 28th 2019.
11. Finance
 - a) Audited accounts & Annual Return: 31st March 2019 (PART 2)
 - (i) Consider Internal Auditor's Report & recommendations (attached)
 - (ii) Proposal to consider Section 1: Annual Governance Statement (attached)
 - (iii) Proposal to consider Section 2: Accounting Statements (attached)
Accounts & Audit regulations 2015
 - (iv) To Consider approval the Annual Accounts for 2018/19 year ending 31st March 2019
 - (v) To note the dates for the period for the Exercise of Public Rights for 2018/19 the dates starting 17th June to 26th July 2019. TOTAL RECEIPTS £8665.41.
 - b) To Approve list of Payments from April 1st to 15th May 2019 and acknowledge Receipts to 15th May 19 from WDC Precept and Grant 1 £6682.00, £294.00 AVIVA Insurance from loss of the bench, £6.95 each from Pinvin, Abberley and Broadwas Parish Councils, Laser Jet ink contribution, £1668.56 VAT reclaim for 2018/19,
 - c) Bank Reconciliation and bank balances to 31st March 2019
12. Parish Councillor update reports.
13. Planning

19/00382/FUL-Plots 9 And 10 Keytec East Business Park, Atlas Way, Pershore. Erection of 2 new industrial units complete with associated service yards, car parking and improved landscaping.

19/000013/REG3 -Proposed Pershore Northern Link Road comprising the construction of a new highway and road bridge to the north of Pershore in Worcestershire. **Final call for consultation was 7th May 2019.**

19/00613/FUL- Agricultural Land, Abbey View Road, Pinvin- Construction of new petrol filling Station- **Consutation to 15th May 2019.**

14. Correspondence

Email 21 April – Re Faithton House, Worcester Road, asking who has planted 5 leylandi trees on the verge by Piddle Brook opposite the roundabout and placed barbed wire on the fence. **The Chairman is dealing with this.**

15. Report from County/District Councillor L. Tucker

16. To confirm the dates of future meetings of the Council: -

At 7.30 pm in the Village Hall on: -

2019, Thursday 25 July, Thursday 26 September, Thursday 28 November
(Precept Setting)

2020, Thursday 30 January, Thursday 26 March, Thursday 28 May (AGM and Annual Parish Meeting)

Date of next meeting – Thursday 25th July 2019

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE OPEN
PART OF THE MEETING**