

Wyre Piddle Parish Council

Minutes of the Annual General Meeting of the Parish Council held on 16th May 2019 in the Village Hall, Wyre Piddle

Meeting commenced: 7.30 pm - Meeting ended: 9.02pm

Present: Cllrs. J. Paul, G. Smout, M. McFarland, C. Townsend, L. Searle,
S. Essex- 1 Member of the public

In Attendance: Carole Hirst (Clerk and Responsible Finance Officer)
District and County Cllr. Liz Tucker.

- 1/5/19 Election of Chairman of the Council for 2018/19.** The Clerk took the Chair to open the meeting and to appoint a new Chairman. Cllr. Paul was nominated by Cllr. McFarland and Seconded by Cllr. Searle. Cllr. Paul agreed to Chair for the forthcoming year 2019/20 if agreed. There were no further nominations. All in favour. Cllr. Paul signed the Declaration of Acceptance of Office and took over from the Clerk to Chair the meeting.
- 2/5/19 Apologies for absence –** Cllr. Wilks.
- 3/5/19 Declarations of Interest for**
a) the Meeting (Personal and Prejudicial) None

b) Any Changes to be Notified to the Registers of Interests and Gifts & Hospitality -New forms to be lodged with WDC lodged with the District Council for the newly appointed Council. The Clerk agreed to re-email the form to Councillors to fill in and submit.
- 4/5/19 Election of the Vice Chairman of the Council.** Cllr. McFarland was nominated by Cllr. Paul and Seconded by Cllr. Essex. There were no further nominations. Cllr. McFarland agreed to accept the position if agreed. All in favour.
- 5/5/19 Appointment of Members to represent the Council on the following bodies:**
a) Village Hall Committee – Cllr. Paul
b) Waste Liaison Committee – Cllr. McFarland, Cllr. Essex.
c) Planning Committee- Cllr. Searle, Cllr. Paul. (Cllr. Tucker agreed to arrange for someone to offer some advice on planning as an introduction to new Councillors).
d) PACT Member – Cllr. Smout, Cllr. Essex.
- 6/5/19 Parishioners Comments –** Gary Robinson wished the newly formed Council well for the forthcoming term.
- 7/5/19 Confirm bank signatories –** Clerk (C. Hirst); Cllr. Paul; Cllr. McFarland. In light of recommendations in the 2018/19 Audit Report Cllr. Searle agreed to reconcile the accounts prior to Parish Council meetings. Cllr. Essex would act as reserve. **Noted.**
- 8/5/19 To note Standing Orders, Financial Regulations, Asset Register, Risk Management Policy.** Cllr. Searle queried the existence of Risk Assessments within the Parish Council. He offered to assist, if required,

the Clerk in the preparation of Risk Assessments. It was discussed that currently the Clerk acted on all administrative risk management and Cllr. Paul dealt with all land and asset risk management. The Clerk to investigate risk assessments in existence and report to Councillors. Standing Orders, Financial Regulations, Asset Register were noted. *Risk Management Register to be discussed at the July Parish Council meeting. Noted.*

9/5/19 To appoint individual Councillors to the following roles:

Lengthsman Liaison – Cllr. Wilks
Grounds Maintenance Liaison – Cllr. Paul;
Footpaths Bridleways and Smiths Meadow- Cllr. Paul, Cllr. Essex.

10/5/19 Approval of Minutes of the Parish Council Meeting held on the 28th March 2019

The minutes had been previously circulated prior to the meeting. Proposed as a true record by Cllr. McFarland and Seconded by Cllr. Townsend and were unanimously approved as a correct record of the meeting and signed by Cllr. Paul (Chair).

11/5/19 Finance

- a) (i) Consider Internal Auditor's Report & recommendations. The report was discussed and noted the recommendations.
(ii) Proposal to consider Section 1: Annual Governance Statement. Cllr. Essex Proposed and Cllr. Searle Seconded that these be approved. All in favour.
(iii) Proposal to consider Section 2: Accounting Statements. Cllr. Paul Proposed and Cllr. Townsend Seconded that these be Approved. All in favour.
(iv) To Consider approval the Annual Accounts for 2018/19 year ending 31st March 2019. Cllr. Paul reviewed the accounts prior to the meeting and they were signed as a true record. The Clerk reviewed the accounts verbally. Cllr. Paul Proposed and Cllr. Essex Seconded that the 2018/19 accounts to 31st March be Approved. All in favour.
(v) To note the dates for the period for the Exercise of Public Rights for 2018/19 the dates starting 17th June to 26th July 2019. Noted.
(vi) To Consider the Exemption Certificate as an Authority whose income and expenditure are under £25,000. Agreed.
- b) **Payments List 16th May 2019.** Cllr. Townsend Proposed and Cllr. Searle Seconded that all payments below were approved and paid. All in favour.

Payee	Description	TOTAL £	Payment
New Farm GM	March Grounds Main March 19	248.40	BACS
Worcestershire CALC	Annual Subs	398.09	BACS
Office Outlet	stationery for 2019/20 files	11.16	DC
Office Outlet 11/5/19	Paper & stationery	20.15	DC
DOITWISER	Ink for printer	58.32	DC
NPOWER	Charges from Jan 1 to 31 Mar 19	305.49	BACS
C Hirst	Clerk Salary April	272.34	BACS

HMRC	Clerk Tax April	68.00	BACS
C Hirst	Clerk Salary May	357.53	BACS
HMRC	Clerk Tax May	89.40	BACS
C. Hirst	Clerk Expenses to 16th May 19	87.60	BACS
Wel Medical	Defibrillator	1,500.00	BACS
Marmax Recycled Products	Renew Bench - insurance claim	502.80	BACS
BHIB Insurance	2019/20 Insurance	431.00	BACS
Wyre Piddle Village Hall	hall hire x 2	48.00	BACS
Ryman	Post its	10.99	DC
New Farm Grounds Maint	1 cut 24/25 April	248.40	BACS
I.C.O.	Data Protection Annual Fee	40.00	DD
D.M. Payroll Services Ltd	Internal Audit 2018 19	100.00	BACS
TOTALS		4,797.67	

Receipts to 16th May 19: from WDC Precept and Grant 1 £6682.00; £294.00 AVIVA Insurance from loss of the bench; £6.95 each from Pinvin, Abberley, Saleway and Broadwas Parish Councils, Laser Jet ink contribution; £1668.56 VAT reclaim for 2018/19. Noted.

- c) Current Balance and Bank Reconciliation to 31st March 2019

Cash at the Bank £53,419.45

Reconciliation

Opening balance at 1st April 2018 £56,105.14
Add receipts to 31st March 19 £20,756.55
Less Payments to 31st March 19 £(23,442.24)
CLOSING BALANCE £53,419.45

Cllr. Townsend proposed and Cllr. Searle Seconded that the Reconciliation be approved as a true record and reconciled; All in favour.

12/5/19 Parish Councillor Reports.

Chairman- Cllr. Paul.

Eastern bridge

From PC Paul Brown- I'm hoping to do an operation there in the next month. Which day would you both suggest? My plan is for someone to be there from 7 to 7. I will endeavour to get an unmarked car but cannot promise this as this is out of my hands. Both myself and Councillor Searle have fed back to PC Paul Brown we await further details.

Correspondence

Young Heifers and Steers(castrated males) are grazing in the river fields towards lower moor. If you know of anyone who walks along there please give them the heads up. Cllr. Essex reported that many do walk through them safely on a daily basis without any incident although there has been a report of one incident.

Village Fete

Preparations are underway for the 29 June 2019, more details to follow shortly.

Smiths meadow

Bottom gate is in hand just waiting for a slot in contractors time scale, shouldn't be long.

Hedgerow cutback, we are out of time at the present, we need to wait for sept/Oct when the wildlife has stopped nesting/ breeding.

Picnic bench was stolen from the meadow, reported to the police and insurance company (a new bench has been ordered, delivering in a couple of weeks), PC Paul Brown will be doing checks as it gets warmer at the meadow for suspicious activity including drug use.

Also, dog fouling in Smiths meadow has increased, I will continue to monitor this and speak to the caravan parks.

Smart water

We have registered a smart water for council items such as park benches and defibrillator.

Correspondence

I've had a letter from a parishioner asking about the possibility of a post office/ shop in the village hall, I will be taking this to the village hall AGM next week to be discussed.

Vale Public Transport Group.

The next meeting is scheduled for 22nd May. Cllr. Smout indicated that she would be able to attend on behalf of the Parish Council.

Mulcher/Shredder.

Cllr. Paul asked Cllr. Tucker whether WDC had a mulcher. Cllr. Tucker said it was very unlikely.

Keytec Roundabout.

Cllr. Tucker agreed to discuss signage and restrictions with WCC Highways re speeding at the Keytec Roundabout. A resident reported that at times the roundabout can be dangerous. Cllr. Tucker commented that a roundabout should prevent speeding.

Pact meeting

Evesham town taking up a lot of their time at present mainly from burglary's keeping him out of the villages.

Bus driver stopped for going through a red light over the Eastern bridge.

Ad hoc police checks still going on.

I asked about whether we could volunteer to review camera CCTV to save resources on the police, Paul Brown to look into this.

Drug users in Smiths Meadow being monitored.

Cllr. McFarland.

Misan has organised another Smartwater event which took place on Wednesday 15th at Village Hall. 8 local residents attended.

The Cllr. Paul requested that a Smartwater pack be registered for Wyre Piddle Parish Council for the Parishes Benches, Lifebuoy, and Defibrillator which have all been marked with Smartwater.

The Preaching Cross scheduled works are due to take place 19th to 21st June for installation of the Bell Bollards. A repair to the top of the Cross has now been affected.

Cllr. Paul asked Cllr. McFarland how work was progressing with the path along to Smiths Meadow. Cllr. McFarland reported that in her discussions with WCC Highways to date they had informed her that any works to the said paths should be undertaken if they consider appropriate, by themselves.

Cllr. Searle.

Neighbourhood Watch.

There are now 25 members registered for the NHWS, with two volunteers to be a local area co-ordinators.

The first meeting held on 03 April was a great success.

Cllr. Searle now has some step by step guides on joining the NHW if anyone needs them.

Temporary signage has been erected at the three road entrances to the village. Window stickers have now been distributed to all members where he has addresses.

The cost of running the NHW will be £48 for the hire of the village hall. To date, all signage and stickers have been free of charge, so for this financial year (2019/20) the cost will be £48.00.

Evesham Road

This road needs some repair work, especially where the gas main has been laid. Where the gas main is connected to individual houses is where it has settled and caused potholes, bad for both cars and cyclists. This has been reported to WCC highways dept. asking for them to either get the gas company back to make good the areas, or to repair the potholes and to repair other areas themselves. Cllr. Searle is currently awaiting a reply. This was discussed with Cllr. Tucker at the meeting and Cllr. Tucker commented that she has not yet been given the programme for the 2019/20 year's activity for Highways. Cllr. Tucker commented that because the bridge was supposed to be closed, she felt it wouldn't be high on their priority list. Cllr. Tucker agreed to ask that it be inspected.

Eastern Bridge

I have sent an e-mail to the Police's Safer Neighbourhood Officer regarding the unauthorized use of the Eastern Bridge by private and commercial vehicles. I have expressed a desire to have access to the CCTV from the bridge to identify vehicles using the bridge which can be passed onto the police for action but have been told that this is a data protection issue and no access to the CCTV will be provided. I have requested the e-mail address and rank of the officer who is able to make such a decision for us to access the CCTV but have not got an answer to this point. I have been informed by the Safer Neighbourhood Officer that he intends to mount an operation to catch people using the bridge. I have suggested that rather than doing this, we should collect times and dates of cars using the bridge which can be passed to the police to view the CCTV and prosecute offenders, which I think would be a better use of police resources. While this does make additional work for the police in the first instance, when people realise that the bridge is being monitored on a regular basis, the use of the bridge should dramatically reduce. Cllr. Searle also asked Cllr. Tucker for access to the CCTV evidence from Eastern Bridge. Cllr. Tucker suggested that collecting the evidence as discussed by requesting the lines down on Evesham Road

discussed above would give a good indication as a starting point for evidence gathering.

Cllr. Essex.

Susan is working on the street light project for conversion to LEDs.

I would also like to raise the issue of parish council support for changing the speed limit at the Upper Moor side of the village. Cllr. Essex asked that a request be made for a 30mph speed limit order to be made. Cllr. Paul asked for Cllr. Tucker to arrange a site visit with Kieran Hempstock for this. Kieran would also be the person to consider whether lines could go down to collect the evidence.

Cllr. Townsend.

Agreement for a further defibrillator was approved at the last council meeting. Order has been placed now and delivery should be in May. Old Spot Brewery are happy for us to locate this on the Anchor which creates cover at the Main Road end of the village with the existing one, sited on the Village Hall, covering the entrance end of village.

Carole is covering the Lengthsman duties while Cllr. Wilks is away on her 6-week cruise so happy to pick up any queries from residents on this.

13/5/19 Planning applications and Decision Notices

19/00382/FUL-Plots 9 And 10 Keytec East Business Park, Atlas Way, Pershore. Erection of 2 new industrial units complete with associated service yards, car parking and improved landscaping. **It was decided not to make comments on this application.**

19/000013/REG3 -Proposed Pershore Northern Link Road comprising the construction of a new highway and road bridge to the north of Pershore in Worcestershire. **Noted.**

19/00613/FUL- Agricultural Land, Abbey View Road, Pinvin- Construction of new Petrol Filling Station- **Response submitted.**

19/00831/RM- Formerly Peace Avon Main Road Wyre Piddle- Application for removal or variation of condition following grant of planning permission for reserved matters application for access, appearance, landscaping, layout and scale following outline planning permission W/15/02041/OU for the demolition of an existing bungalow to form three new dwellings - to allow change to balconies and fenestration to ground floor level, change hardstanding from block paving to tarmac to Plots B & C and addition of stone chippings to Plot A. **Peace Avon application will have to be withdrawn as they have missed the deadline for reserved matters.**

14/5/19 Correspondence.

Email 21 April – Re Faithton House, Worcester Road, asking who has planted 5 leylandii trees on the verge by Piddle Brook opposite the roundabout and placed barbed wire on the fence. Cllr. Paul investigated this and reported that the Trees were on private land. That he would report the barbed wire to WCC/WDC

Email regarding WorcestershireCALC training. Councillors were asked to study the training schedule and get together to arrange a suitable time for any training required. Once agreed to ask the Clerk to book the training through WorcestershireCALC.

15/5/19 Councillor Reports

Cllr. Tucker County/District Councillor.

Wychavon District Council.

WDC opted for a nil increase in Council Tax for the second year. Savings have been made by having shared management with Malvern Hills District Council.

WDC has got the new waste collection contract.

The SWDP review is still going on. They are currently assessing sites and will be reporting on sites that they are rejecting shortly. They will be undertaking consultation on those remaining sites around November/December time.

The Filling Station application 19/00613/FUL Agricultural Land, Abbey View Road, Pinvin is back again. The local aspect is that it was a mistake to grant permission the first time. Councillor Paul reported that Mike Oakley has been working with Wyre Piddle Parish Council in constructing its response and this has now been submitted which states that WPPC objects to the application.

The New Homes Bonus Funding rules at WDC have changed their rules and any funding unallocated will now be used to establish a Legacy Project Fund.

Worcestershire County Council.

WCC increase Council Tax by 3.9% overall. Within that sum, there is 70% dedicated to Social Care, Vulnerable Children and Adult Social Care as the government recognises the need for this, some of whom require council support.

Local Issues.

The barrier is in silent obedience at the moment. WCC will not do anything until the Northern link is in place and she feels that at present the quieter this is left the better. The Northern Link itself can be completed by summer 2021 if planning goes through on the 9th July 2019 if it doesn't go through planning there will be a delay as the Slow-Worms will hibernate and nothing will be able to progress until they wake up around March 2020.

Pinvin Crossroads is now approved but can't start before September 2019 because of current works on Station Rd Pinvin and Severn Trent closures through the summer holiday in order to undertake water works.

The Station Road Project delays between September 2019 and Autumn of 2020 but Cllr. Tucker does not believe it will be closed all that time.

The Station Road Works delays due to inclement weather earlier this year. Cllr. Tucker reported that the latest information she has received is that the traffic lights at Pinvin will be up and running by the 24th May 2019.

16/5/19 To confirm the dates of future meetings of the Council: -

At 7.30 pm in the Village Hall on: -

2019, Thursday 25 July, Thursday 26 September, Thursday 28 November (Precept Setting)

2020, Thursday 30 January, Thursday 26 March,

Thursday 28 May (AGM and Annual Parish Meeting) commences at 7pm.

Date of next meeting – Thursday 25th July 2019

There being no other business the meeting closed at 9.02pm

Approved as a true record Cllr. Paul
Chairman 25th July, 2019