

## **Wyre Piddle Parish Council**

**Clerk:** Carole Hirst

Parish Office, 1a Church Walk, Stourport on Severn, Worcestershire, DY13 0AL.

<mailto:clerk@wyrepiddlepc.org.uk>

Website – [www.wyrepiddlepc.org.uk](http://www.wyrepiddlepc.org.uk)

12<sup>th</sup> May 2020

The next meeting of **Wyre Piddle Parish Council** takes place

**on Thursday 28<sup>th</sup> May 2020 via ZOOM.**

The business set out in the agenda below will be transacted.

**Carole Hirst, Clerk & Responsible Financial Officer**

### **AGENDA - ZOOM MEETING**

#### **1 To Consider Apologies for Absence**

#### **2 Declarations of Interest**

a) **Register of Interests:** Councillors are reminded of the need to update their register of interests.

b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.

c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.

*Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

#### **3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) (to be submitted to the Clerk not less than three days before the meeting)**

#### **4 Closure of the meeting to allow questions on Council business from Members of the Public**

##### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

#### **5. To approve the minutes of the Parish Council Meeting held on 30<sup>th</sup> January 2020. Consider the Notes of the 26<sup>th</sup> March 2020 and approve any items which require formal ratification (listed on the agenda under finance).**

#### **6 To note Standing Orders, Financial Regulations, Asset Register 2020/21, Risk Review Log, Elected Member Code of Conduct and adopt all.**

## **7 Finance.**

- a) Audited accounts & Annual Return: 31<sup>st</sup> March 2020 (PART 2)
  - (i) Consider Internal Auditor's Report & recommendations 2019/20 (attached)
  - (ii) Proposal to consider and Approve Section 1: Annual Governance Statement 2019/20 (attached)
  - (iii) Proposal to Consider and Approve Section 2: Annual Accounting Statements 2019/20 and Explanation of significant Variances (attached) *Accounts & Audit regulations 2015*
  - (iv) To Consider approval the Annual Accounts for 2019/20 year ending 31<sup>st</sup> March 2020 as reconciled and approved by Internal Auditor.
  - (v) To consider the dates for the period for the Exercise of Public Rights for 2019/20 the dates from 15<sup>th</sup> June to 24<sup>th</sup> July 2020.
- b) Bank Reconciliation and bank balances to 28<sup>th</sup> April 2020. Reconciled by Cllr. Essex as reconciled.
- c) Approval of the payment of Accounts for 26<sup>th</sup> March 2020 when there was no meeting and 28<sup>th</sup> May 2020 and Receipts received and Noted on the 26<sup>th</sup> March and received since that date presented for this meeting on the 28<sup>th</sup> May 2020.
- d) Npower Contract due for renewal on 1<sup>st</sup> August 2020.

**8 Update reports from Parish Councillors:** Circulated prior to the meeting to Councillors for Councillors to raise any issues/questions regarding reports. Reports to be included/published in detail in the Minutes for the meeting.

**9 Planning Matters including SWDP- Report to follow from Cllr Searle.**

**10 Councillor Reports:**  
**County/District Councillor Report Cllr Liz Tucker**

**11 Correspondence:**

- **25/3/20- Ringway Contractors** – The installation of bollards has been put on hold with restrictions on social distancing/coronavirus.
- **28/4/20- WCC-** Applications for an Independent Lay Member of the West Mercia Police and Crime Panel are invited from members of the public. Closing date: 5pm on Monday 18 May 2020. **Press release placed on the Parish Council website.**
- **11/5/20- Liz Tucker- Pershore Infrastructure Improvement Scheme – Pinvin Junction**
- 

**To confirm date of next Ordinary Parish Council Meeting- 23<sup>rd</sup> July 2020 via ZOOM**

**The Public and Press are cordially invited to attend the meeting**