

Wyre Piddle Parish Council
Minutes of the Parish Council Meeting of the Council held on
24 th September 2020
Via ZOOM

Meeting commenced: 7.30 pm - Meeting ended: 9 pm

Present: Cllrs. Paul, Wilks, Lister, Searle, Townsend, McFarland.
Cllr. Tucker (WCC and WDC Councillor)

In Attendance: Carole Hirst (Clerk). There were no members of the public.

1/9/20 Apologies for absence – Cllr. Essex.

2/9/20 Declarations of Interest for
a) the Meeting (Personal and Prejudicial) None.
b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None
c) To declare any Other Disclosable Interests in items on the agenda and their nature. None

3/9/20 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) None.

4/9/20 Public Questions.
None.

5/9/20 Approval of Minutes of the Parish Council Meeting held on the 23rd July 2020. Cllr. Wilks Proposed that they be approved as a correct record of the meeting; Seconded by Cllr. Searle. All in favour.

6/9/20 Finance.

- a) **Bank Reconciliation and bank balances to 13th September 2020.**
Cllr. Essex studied the Parish Cash Book and Bank Statement and confirmed that the Bank Reconciliation was a true and accurate record.
Noted.
- b) **Approval of the payment of Accounts for 24th September 2020 and note receipts.** Cllr. Paul Proposed and Cllr. Townsend Seconded that the payments below for the 24th September 2020 be approved and receipts noted. All in favour.

<u>Payments List</u>	<u>Sept 24th 2020</u>		
<u>Recipient</u>	<u>Details</u>	<u>Amount</u>	<u>BACS</u>
C Hirst	August salary	£ 311.16	BACS
HMRC	August Tax	£ 77.80	BACS
	Clerk Expenses to 24		
C Hirst	Sept	£ 44.80	BACS
Ringway Infrastructure	Dropped Kerb	£2,530.15	BACS
PKF Littlejohn	External Audit	£ 240.00	BACS

C Hirst	pay to 5th Oct with NALC Pay rise backdated to April 1st	£ 394.51	BACS
HMRC	to 5th Oct with NALC Pay rise backdated to April 1st	£ 98.80	BACS
New Farm GM	July	£ 496.80	BACS
New Farm GM	June	£ 496.80	BACS
Peter Hurst	July	£ 291.30	BACS
BWP Creative Ltd	Webmail issues	£ 54.00	BACS
Marmax	Bench from Insurance	£ 472.80	BACS
Lloyds Bank	Charges	£ 6.50	BACS
New Farm GM	August	£ 248.40	BACS
Alan McFarland	Smiths Meadow Stone	£ 11.52	BACS
Peter Hurst	Aug Lengthsman	£ 69.00	Bacs

TOTAL £5,844.34

Receipts 24 September 2020

Recipient	Details	Amount
Aviva	Insurance for Bench less excess	£ 224.00
WDC	Precept and Precept grant	£6,680.00
TOTAL		£6,904.00

- c) **Income and Expenditure Against Budget Report to the 13th September 2020.** A report was circulated by the Clerk prior to the meeting. To note the Expenditure against Budget report at Sept 2020. £1080.00 added to Lighting to take account of the Western Power Distribution work on lighting poles. **Street Lighting Budget revised to £3500.00.** Repairs and Maintenance Budget includes all work to entrance of Smiths Meadow (£3604.00) and therefore **Repairs and Maintenance Budget revised to £4400.00.** Cllr. Lister Proposed and Cllr. Townsend Seconded that the revised Budget update be Approved. All in favour.
- d) **Clerk Salary Pay Increase on anniversary of commencement of employment.** The Proposed rate rise is from (SCP 12) £11.22 to (SCP 15) £11.91 (£0.69) in line with her Clerk Pay Grade at other similar Parish Councils. This will make an annual increase where pay is currently £4667.52 and increases to £4954.56 an annual increase of £287.04 backdated to July 1st. **Agreed via email vote (Aug 2020).**
- e) **The NALC Annual Pay Awards for 2020/21** – The Clerk's hourly rate on SCP 15 under the NALC 2020/21 pay awards is rising from £11.91 to £12.20 per hour making a difference of £120.16 per year. This is backdated to April 1st, 2020. This is within budget. **Noted.**

7/9/20 Update reports Parish Councillors.
Cllr. Wilks reported the following:
(Informal Meeting Minutes contained as Appendix 1)
Meeting with Pete Hurst (Lengthsman), Carole Townsend and Jenny Wilks Monday 27th July 2020

We discussed the July 2020 Jobs list. Work has fallen behind due to the Coronavirus lockdown. Normally Pete works approximately 10 hours per month but this has not happened during part of March, April, May and part of June. He will catch up with outstanding work over the next two or three months.

We decided to divide the village into 5 main zones (see below), so work can be tackled zone by zone, although ongoing jobs such as mowing verges and hedge cutting, etc will be carried out as and when necessary. The priority for July now is to carry out hedge cutting on Worcester Rd, clear debris forming on street drain by the roundabout and clear foliage blocking any signage and the bin by the church.

It was noted that removal of paint from signs and bollards is a specialist job to be carried out by the council. The trees overhanging the pavement at the bottom of Wyre Hill are usually cut back by the county council.

Jenny will report these issues on their website.

In August/September Pete will concentrate on Zone A from Upper Moor to the Eastern Bridge to including spraying verges to the pavement with a view to cutting back where viable and work on uncovering white road markings on Eastern Bridge. He will also finish clearing overgrowth in Zone C around the play area, cut back brambles growing through fence on Haines Avenue and carry out weed spraying throughout the village. We decided that it would be more productive for Pete to drop off his invoice and worksheet to Carole Townsend so that work carried out can be checked off against our jobs list straight away. She will scan a copy to Carole Hirst within 24 hours of receiving it.

Zones:

A: Upper Moor to Eastern Bridge

B: Eastern Bridge to The Cross to include Main Rd, The Close, George Lane and Ryelands

C: The Cross to the Roundabout to include Worcester Rd, Church Farm, Poplar Rd, Haines Avenue, Brook Way, and Willow Bank.

D: The first section of Wyre Rd from the small roundabout and Wyre Hill to the large roundabout.

E: Church St to Smith's Meadow.

Updates

1st Sept: Hi Jenny area A has been done pathways and clear sign. Cycle lane will need clearing after weed spray Will try spraying tomorrow in morning as from 1500 raining will clear cross. Cheers Pete
Weeds round cross cleared.

6th Sept: From John: I've had an email from a resident about the state of the overgrowth around the park area and also the builders' sacks which are still there, can you get this area cut back and cleared away ASAP please.

7th September: Text from Pete to Jenny to tell John that he will do the above asap.

Cllr. McFarland- **The Cross.**

We had the bollards delivered to WCC yard. Barry Barnes is in discussion regarding the installation of the bollards with an engineer. He said although it is not a big job it is somewhat complicated arranging the traffic management. They are looking at the possibility of three-way

traffic lights and may do the work on a Saturday to reduce inconvenience. There are no lifting eyes or hooks on the bollards and they weigh 75kg so lifting will be a slight issue. As soon as he knows any more he will let me know.

Smith's Meadow

The verge at the entrance to Smith's Meadow was completed by Ringway on the roadside.

We have had to put Cotswold Stone down to level the steps inside the pedestrian entrance. Thanks to Alan McFarland.

Cllr. Paul asked that the Parish Council's thanks be recorded to Cllr. McFarland and Alan for their great work.

Cllr. Searle Reported the following:

ROADSIDE VERGES FOR WILDFLOWERS

I met Wade Muggleton from Worcestershire County Council to discuss improving some of our roadside verges to benefit insect pollinators and other wildlife, and to improve them visually by planting wildflower seeds along suitable roadside verges within the parish boundaries.

Suitable verges around the parish are few, but I have identified the verges along Evesham Road and Mill Lane as being suitable for the planting of wildflower seeds.

I discussed with Wade what was required to create wildflower verges. He advised me that what would be required was to cut the verges very short in the Autumn and to clear away the cuttings. He said that a machine to clear the cuttings away would be expensive and instead suggested a working party with rakes (not spring tine rakes that would normally be used for your lawns) to really rake an area to create bare patches where wildflower seed could be sown. He also volunteered to visit site and advise the Lengthsman and the volunteers as to what is required. He also mentioned Yellow Rattle as one of the seeds which should be sown as this parasitises grasses which helps to prevent the grass from becoming too vigorous and crowding out the wildflower seed.

Maintenance of the verges would be a very short cut in the Autumn, but the arisings would need to be cleared away to prevent the seed being unable to germinate and to keep the soil from getting the nutrient from the cuttings, as wildflowers like a fairly poor soil.

The issues that I see are these:-

1. The Lengthsman budget to clear the cuttings if we cannot get volunteers to clear the cuttings.
2. Getting enough volunteers to help with clearing the cuttings.
3. Where to take the cuttings – Do we clear them from site, or do we leave a pile of cuttings which may look untidy and attract complaints?
4. There is no budget for buying wildflower seed.
5. Keeping a clear area between verge and footpath to prevent flowers/grasses from overhanging footpaths.
6. As the verges are outside the village proper, would people be interested in doing this work?

I suggest that if it is agreed that we should go ahead with the idea, we do a trial area first of around 40m and see what volunteers we get, and what the results are, plus we can monitor the hours worked by the Lengthsman and get an estimate of cost if we increase the extent of the wildflower verges.

This type of scheme is carried out by other parish councils and Wade said that Holt PC have got a successful scheme running.

These verges do not only benefit insects and other wildlife, but benefits our wellbeing, as it is much more pleasing and interesting to look at flowers rather than a featureless grass verge.

If there is agreement for this scheme, then we could advertise for volunteers in the Piddle Post or newsletter and put it on our website.

Action: Cllr. Searle agreed to ascertain the costs of maintenance for this project and circulate for approval by email.

Eastern Bridge

During August and so far in September, 100 vehicles have been reported for crossing the Eastern Bridge illegally. The police have been unable to tell me how many have been prosecuted for this offence as they do not keep records for individual sites. However, they have confirmed to me that they will start keeping these records for the Eastern Bridge from September.

Planning Issues

I am continuing to review and to comment on relevant planning applications within the village, and the SWDP review. Please see my planning report.

Neighbourhood Watch

Nothing to report.

Anchor Inn

I note that the Piesse of Piddle is vacant. Would this not be a better property to consider purchasing by the "Pub Group" rather than The Anchor? As it is a hotel, it might be more economically viable as rooms can be let to generate an income, as well as using it as a pub. Perhaps the group will consider the merits of this.

Councillors discussed at what stage the Pub Working Group were at and what funding opportunities could be available for Wyre Piddle. Cllr. Tucker commented that the Anchor Inn is now listed as a community asset. Discussions took place on how this might move forward and Cllr. Paul agreed to chase this up.

Grass Verges

Having met with Worcestershire County Council's Conservation Officer regarding sowing the grass verges with wildflower seeds, I have written a briefing note to all councillors regarding this, together with a budget cost for the seed. This would require additional work for the Lengthsman in the autumn, paid for, if agreed by the Parish Council, through the Parish Council reserves. If agreement is reached on sowing a trial area, then the grass would need to be cut very short this autumn and the clippings raked into a pile before the seed is sown. One or two volunteers would be appreciated to help with the raking.

Cllr. Essex reported the following:

Streetlights

The last two remaining lights to be changed are being done on 28th Sept. They were not done with the others as the poles need replacing.

I have not seen any of the new lights in action yet. Would be grateful for any comments from anyone who has!

Once completed I can update our stock certificate and send to supplier which will result in lower costs.

I can confirm that our new supplier as of 7 August is Eon. I will review costs annually.

Financial Reports.

I have looked through and approved all reports sent by the Clerk.

Cllr. Paul reported the following.

Smith's Meadow.

I have now had the quote back from New Farm Ground Maintenance for the ongoing maintenance work on the boundaries in Smith's Meadow, I feel these costing are very reasonable, the quote comes in two sections firstly to return boundary and secondly ongoing maintenance. New Farm Grounds Maintenance have the existing contract to maintain the Smith's Meadow and it was agreed that these would be additional tasks within the contract.

Quote as requested:

To clear meadow boundaries as specified with the removal of all waste from site- £1,375.00 plus VAT;

To maintain meadow boundaries monthly, March to September, to include weed control around new planting. £94.50 per visit plus VAT.

Cllr. Paul Proposed to accept the quotes of £1375.00 To clear Smith's Meadow boundaries as specified with the removal of all waste from site and also to maintain meadow boundaries on a monthly basis, March to September, to include weed control around new planting at £94.50 per visit plus VAT. Seconded by Cllr. McDonald. All in favour.

I have also been asked if we can tarmac the bottom gate entrance as we have done so with the top gate. **Councillors discussed this and it was agreed that Cllr. Paul and Cllr. Lister carry out a site visit to discuss.**

I am being asked for signs to be placed in Smith's Meadow with reference to the use of, I believe that councillor Lister is looking into this.

I took delivery of the new picnic bench and sited it at the top of Smith's Meadow.

Cllr Paul asked Councillors to decide if whether Parish Council is going to anchor the picnic benches down. It was agreed that Cllr. Paul and Cllr. Lister carry out a site visit to discuss. It was decided that this should be undertaken by a Contractor.

Defibrillator (Village Hall).

The defibrillator has been checked and is ready for emergency use

Parishioner request to pollard a willow tree

I received an email from a resident on Poplar Avenue To pollard a willow tree overhanging their property with cause for potential damage, I have visited the address and spoken to resident, I have agreed that there is potential for damage to accrue, I have said that the parish council will pollard the tree in the autumn when the tree has lost its leaves.

Councillors were asked to consider whether the Parish Council hire an Arborist at a considerable cost, or whether Cllr. Paul do the work with his Brother for expenses only. Councillors agreed that Cllr. Paul could undertake the work.

Cllr. Lister reported the following.

Playpark

Generally in good condition. All apparatus secure to my knowledge. Pathway at bottom of apparatus very uneven, mainly caused by tree roots. Could quite easily cause some harm to someone (children) through tripping, falling off bike.

Worth Local Council looking at same.

Heavy duty bags of branches etc now taken away and shrubbery tidied up.

Cllr. Lister reported the path within the Playpark as in a poor state of repair. Cllr. Tucker agreed to investigate who owned the land and whether this would be the Parish Council or Worcestershire County Council's responsibility and report back.

Bus Stop

No major issues with bus stop

Smiths Meadow

Generally in good condition. Cotswold stones at entrance in place (thank you Misan and Alan). Need to keep an eye on this as it will be disturbed and kicked around.

Rubbish at times still being left by users, (don't know who)!

I have circulated a design I did myself for the 2 park signs for us to discuss and a quote for same. 5 -11 days delivery.

Cllr. Townsend reported the following.

1. Eastern Bridge.

Cllr. Searle is continuing to organise and provide data for monitoring. At the last informal meeting it was agreed that we would like to provide some stats, via the Wyre Community page on number of vehicles picked up on camera on these days and, if possible, number of people written to on the back of this.

Cllr. Townsend gave an update that she had logged an issue with WCC Highways that the traffic lights on the Eastern Bridge keep changing to green. She said that WCC felt this may be a programming issue and that at times they change to green when farmers approach on tractors even though they turn off before the bridge. Cllr. Tucker agreed to investigate the programming of the lights and how they were setup. Cllr. Searle further reported that he had recently reported that the CCTV hard-drive was not working and WCC agreed to investigate this.

Action. Cllr. Searle to send Cllr. Paul the numbers each month for him to update the Facebook page.

2. Anchor Defibrillator.

Checked pad dates and all in date.

3. Pershore Infrastructure.

No update from Mark this month. Will request one during October

8/9/20

Planning matters, applications, and decision notices- Report by Cllr. Searle.

19/02755/FUL – A planning application has been submitted to vary 16 of the 29 conditions made to the original approved application 19/00613/FUL for the new petrol filling station adjacent to the Abbey View roundabout. The parish council did make objections to 8 of these variations. There is now more information that has been put on the website, particularly information and reports regarding flood risk and drainage that appear to satisfy some of the requirements. The application has now been approved.

20/01540/HP

This planning application is for The Gables, Church Street and is for a detached garage to the front of the property, with the existing integral garage being turned into an office. The surface water from the garage would drain into the existing soakaway used by the house, and our concern was that the existing soakaway had enough capacity to take the increased flow. At the time of writing, a decision is still pending.

20/00027/CM

This planning application is not within our parish boundaries, but as a neighbouring parish we were invited to comment. The application is for a civil engineering and recycling facility, mainly recycling aggregates. The main issues that I could see as problems would be the noise and dust, plus an increase in lorry traffic on the A44. I do not consider that this application if passed, would cause Wyre Piddle any major problem, especially as the wind is generally coming from the South West. The company who have put in the application have a licence for the recycling of up to 75,000 tonnes of aggregate per year. This application is still pending.

20/01775/HP

A planning application to extend the balcony to the rear of Peace Avon has been submitted. The parish council had no objections to this application.

20/03115/STRETR

This application was to vary the hours of a street trader dealing in food. The parish council had no objections to this application.

SWDP Review

The completion of the review of the South Worcestershire Development Plan has been delayed due to the impact of the Covid-19 pandemic. It was hoped that the document would be ready for public examination in early 2021, but lockdown restrictions have made it impossible to complete a number of technical assessments and evidence gathering needed to support the plan. This includes additional traffic and air quality

modelling. These cannot be carried out currently as vehicle movements are still not close enough to pre-lockdown levels.

Over the next few months, the necessary assessments and studies will take place. The plan to be sent for public examination will be published, subject to approval by all three South Worcestershire Councils, in October 2021. It will then be submitted to the Secretary of State in February 2022. The expectation is it will then be examined before the end of 2022 and adopted shortly after. The proposed timetable changes still need to be approved by the three South Worcestershire Councils. They will be considered at meetings in September.

Throughout 2020 the parish council have seen retrospective planning applications on behalf of Peaceavon and Eatonbank due to changes to the original plans they submitted. Nothing has been received from Midsummer.

All the original plans were submitted as a group of 3 properties but when the development was partway through, a different developer picked up the project and we believe Midsummer opted out of the group. Since then there have been changes to drives, terraces, moorings etc for all properties but only Peaceavon and Eatonbank have reported these. It is now apparent that significant work has been completed which we don't believe has had planning approval e.g. stained wood terraces, a boat mooring. In order to be fair to all properties we believe this needs to be investigated by Planning Enforcement.

SWDPR Options – Way Forward

Following the newsletter requesting people views on the options that they would like to see the parish council moving forward with, we have had no more responses and thus the total remains as it was at the July PC meeting, where 11 (69%) were in favour of option 1; 3 (19%) in favour of options 1 and 2; and 2 (12%) in favour of option 2. This is still a small sample of the village population, but perhaps an indication of what those concerned with development in and around the village want. It would appear that the vast majority of villagers are happy with all the developments going ahead.

9/9/20 County and District Councillor Tucker Report.

Government MHCLG Consultation Changes to the Current Planning System -deadline for responses 1st October 11.45pm. Huge increase in Wychavon's required housing numbers because of the gap between costs of houses and affordability calculated on average wage levels. The current Wychavon required numbers are 10,000 up to 2041 and this will increase to 28,000! The numbers for South Worcestershire as a whole go from 14,000 up to 43,000. Affordable housing requirements are to be removed for an 18-month period for developments of under 40 homes. Extension of Permitted Development rights for major local developments to be introduces and Local Plans will be required to identify growth zones within which no local planning approval system is removed. It is very important for all of us to response to this consultation. We thought the identification of sites for 10,000 was painful but this is going to change the face of Wychavon.

Councillors voiced their concerns regarding these high increases in numbers.

The Planning for the Future White Paper is a second part of the consultation and the deadline for that is 29th October. It proposes a package of "reforms" to streamline and modernise the planning process.

SWDPR - Parish councils have been invited to a briefing. The review timetable has been delayed by a year because of the difficulties of completing studies, transportation reports etc because of Covid-19.

Church street footway I am trying to get a date for when this work will go ahead i.e. this financial year or next.

Eastern Bridge - I have asked for an update which has not come in yet. As far as I am aware nothing has changed from the previous position that they would wait until the Northern Link was open and let some months passed to see how traffic patterns work out before any decision is take.

Northern Link - They are currently in the final week of the reptile translocation exercise and if all goes well the site should be pronounced 'sterile' and ready to commence topsoil strip over the following 3 weeks. It is still hoped to award the contract and start this Winter. They can't guestimate a completion date before seeing the Contractor's proposals and programme. Previously they had hoped for completion towards the end of 2022.

Pinvin Crossroads - Pinvin is progressing well and a number of dates for final surfacing and lining will be announced soon. They hope to finish "this winter" - I had been told January previously.

Hurst Park/Wyre Road - upgrading work on Wyre Road from KeyTec7 to Station road to bring it up to A road standard is intended to start next April. A 40mph speed limit is being applied for in the meantime. A footway/ cycleway is planned on the school side of the road. I suggest that now is the time for us to campaign for the longstanding need for a new footway from the village to link up with KeyTec7. It will not be easy. I will make a start by asking for an estimate of the cost of the project.

10/9/20 Correspondence.

- WCC Highways- 19/8/20- Grit Bins Winter newsletter for info. **Cllr. Paul reported that all grit bins were full and that no grit was required.**
- South Worcestershire Development Plan Review - Parish and Town Council Newsletter August 2020- **Noted.**
- 28/8/20- Briefing Note on the Planning Reforms Consultations. **Noted.**
- South Worcestershire Development Plan Review - Parish and Town Council Briefing, Wednesday 7 October 2020 6:00pm-7:30pm. **Councillors had requested to attend.**

- 10/9/20- Wychavon Community Legacy Gant scheme - round three - expressions of interest now open. **Noted.**
- **16/9/20-Public-Sector Energy Efficiency Programme Launch-** DATE- Wednesday 1st October 2020 from 12 to 1pm. **Noted.**
- **17/9/20- Information on Grant Funding as Part of the Public-Sector Energy Efficiency Programme Worcestershire County Council.** Noted.
- **17/9/20- Worcestershire County Council and Police and Crime Commissioner elections on 6 May 2021 stakeholder enquiry.** Noted.
- 23/9/20- **Worcestershire Councils' Draft Response to the Changes to the Current Planning System Consultation-** Noted.

Date of next Ordinary Parish Council Meeting- 26th November 2020 via ZOOM

**Approved as a true record Cllr. J. Paul
Chairman 26th November 2020**

Appendix 1- Report on Informal Meeting – Tues 18th August 2020

Attendees. John Paul. Sue Essex. Steve Lister. Misan McFarland. Carole Townsend.

1. Planning/ SWDP. No Update at meeting.
2. Street Lights. Work was completed on Friday 14th August. Sue has asked for confirmation of what is left to complete. Once completed we will contract with EON and N Power contract should end in August. Structured testing is due in August pending completion, cost £595. **Action SE**
3. Preaching Cross. The bollards have been received and we are waiting for an update on installation. **Action. MM**
4. Smiths Meadow Entrance. No update at meeting.
5. Pershore Infrastructure Pinvin crossroads. Terrace Road closed 8th – 23rd August. End date for project now moved to January 2021.
6. Upper Moor speed limit. This was raised by Sue in 2019 with Liz to request a change from 40mph to 30mph. Sue will ask Liz for an update. **Action. SE**
7. The Anchor. The pub is not part of the Stonegate deal which was being discussed earlier in the year. The local community group are going to restart the discussions on this due to local concerns. A question was raised as to whether we should consider the Piesse of Piddle bar as a community asset. John will take this forward with community group. **Action. JP**
8. Eastern Bridge update. All agreed that statistics on number of vehicles caught on monitoring days and if possible number of people written to by police should be published on Wyre Community page so residents know action is happening. Lew will send numbers to John. We discussed option of purchasing our own camera again, will need to decide as it is very time consuming. **Action. LS.**

9. Piddle Bash CV19. John confirmed this has been cancelled on bank holiday, based on government advice and rugby club capacity. There is still a plan to try and do something for the village this year, more to follow. **Action. JP**
10. Smith's Meadow. John confirmed that another picnic bench has been stolen from meadow. Also that residents have formed a regular litter pick up due to mess being left on hot days. A discussion was held on whether we should replace bench in the meadow or elsewhere in the village. John will put a questionnaire on the community page. Misan asked if it was worth speaking to reps from the different communities re the mess and damage in meadow. We agreed not to replace the lifebuoy rope at present as it keeps being cut and we are still compliant by supplying the lifebuoy. Also suggested a large sign could be put in meadow with some "ground rules" on. **Action. JP**
11. Wild Flower verge. No update at meeting.
12. Lengthsman update. Jenny and Carole met with Peter Hurst on 2nd August. Pete agreed he needs to catch up on some work and he is happy to continue in role. We have now broken down responsibilities into zones and Pete will update at each invoice date what work has been completed and what is due next month. **Action. JW/CT**
13. Any Other Business. The Clerk's pay scale was discussed and agreed. Carole asked if were actioning anything on the Crowdfund notes Carole Hirst has sent out. Carole Jenny Misan had previously started conversations on funding opportunities so we will follow up. **Action. CT/JW/MM**
14. Fladbury canoe club offer. Only 1 person has come forward and offered to be trained. John will follow up for any further volunteers. A question was raised regarding insurance responsibility for the container and contents. **Action. JP**